

## What Will Be on the Exam?

The CHMP examination consists of 120 multiple-choice questions given in a 3-hour sitting. It is held throughout the year via computer at locations across the country. It will cover the following topics:

Hazardous Materials Identification and Handling in Compliance with Applicable Laws and Regulations	45%
Emergencies and Incidents	15%
Sampling and Analysis	10%
Site Investigation and Remediation	20%
Program Management	10%

Candidates will be required to perform basic mathematical calculations; demonstrate familiarity with basic chemistry and physics; and exhibit understanding of relevant operating procedures, applicable laws, regulations and reference documents.

## How Can I Prepare for the Exam?

There is no single source that contains all the information covered on the CHMP examination. You may prepare yourself through self-study or other training courses, but participation in such courses is not required. Besides becoming familiar with the relevant regulations, candidates may find the following references helpful:

*Managing Hazardous Materials*  
(IHMM: Rockville, MD).

*Hazardous Materials Management Desk Reference* (ACHMM: Rockville, MD).

DOT Emergency Response Guidebook

EPA Publications such as: Fact Sheets, ERT Standard Operating Procedures, and Guidance Documents

McCoy's RCRA Unraveled

NFPA 704: Standards for the Identification of the Hazards of Materials

NFPA Pocket Guide to Hazardous Materials

## Fees

**In U.S. dollars; subject to change.**

Application fee	\$ 100.00
Examination fee	250.00

## POST-CERTIFICATION COSTS

Certification Maintenance (annually)	70.00
Recertification Fee (every 5 years)	75.00
Pocket Embossing Seal*	75.00
Hand Stamp*	40.00
Self-Inking Stamp*	65.00

\* *Embossing Seals and Stamps* are available to CHMPs after completion of the certification process for authenticating business papers and legal documents.

## Who Recognizes the CHMP?

Federal and state governments and businesses across the country are becoming increasingly aware of the need for certification in this practitioner specialty.

- Individuals with first-hand experience are highly sought after for incident and emergency response and remediation of contaminated sites.
- Experienced packaging and transportation specialists are in high demand by the distribution community.
- Security requirements demand specialists with knowledge and experience in handling potentially high-risk situations that have possibly disastrous outcomes relating to public health and safety and national security.
- Persons involved in workplace safety need to be skilled in hazardous materials identification, handling and process management.

## Institute of Hazardous Materials Management

11900 Parklawn Dr., Ste 450, Rockville, MD 20852  
(301) 984-8969 FAX: (301) 984-1516  
e-mail: [chmp-info@ihmm.org](mailto:chmp-info@ihmm.org)  
Visit us at: [www.ihmm.org](http://www.ihmm.org)

AN INVITATION  
to qualify as a

**CERTIFIED  
HAZARDOUS MATERIALS  
PRACTITIONER**

~ CHMP ~



A Certification Program  
of the Institute of Hazardous  
Materials Management

*Certified Hazardous Materials Practitioner and CHMP*  
are service marks of the  
Institute of Hazardous Materials Management

## What Is a “Certified Hazardous Materials Practitioner (CHMP)”?

The Certified Hazardous Materials Practitioner (CHMP, pronounced “CHaMP”) is a credential for individuals experienced in handling hazardous materials in a wide variety of specialties, such as environmental protection, public health and safety, transportation, and security. The CHMP certification is related to IHMM’s Certified Hazardous Materials Manager<sup>®</sup> (CHMM<sup>®</sup>), but focuses more on hands-on or workplace experience as a practitioner and less on the corporate management aspects of the field.

### Why Get Certified?

If you work with hazardous materials, the CHMP credential will give your career a boost.

Having the CHMP credential gives you the recognition you need when your employer (or a potential employer) is seeking someone with special expertise to package, ship, track, secure and dispose of hazardous materials; to respond to hazmat emergencies and incidents; or to clean up spills and contaminated sites.

*Apply now to take the CHMP exam and get certified.*

## Do I Qualify?

Candidates for CHMP certification must pass a written multiple-choice examination professionally developed by IHMM and administered via computer-based testing (CBT). Your education and experience will determine your eligibility to sit for the exam. There are two ways to qualify:

- You must have at least 5 years of relevant experience, with responsibilities directly related to the handling, sampling, or remediation of hazardous materials or waste in the workplace; OR
- You must have an Associate in Applied Science (AAS) degree from an accredited college or university in hazardous materials management, environmental science, environmental management, or environmental technology, plus 3 years of relevant experience as described above.

Qualifying experience includes:

- Hazardous materials identification/handling in compliance with applicable laws and regulations
- Planning/preparing for and responding to hazmat emergencies and incidents
- Sampling/analysis (of air, water, soil, waste) for potential contaminants
- Site investigation and remediation
- Hazmat program or project management

## How Do I Get Certified?

First you must meet the minimum requirements to take the CHMP examination (see “Do I Qualify?”). Then,

- Submit an application to IHMM. The application must be filled out completely and accurately and must be accompanied by the application fee.
- Ask the two individuals you list as references to complete and sign Reference Evaluation Forms and send them to IHMM by mail, fax, or electronic PDFs.
- If you have an AAS degree, order an official transcript from the college or university (photocopies are NOT acceptable unless they come directly from the school and bear an official stamp or seal.) **Only accredited institutions will be recognized.**
- Once you have been found eligible, you will receive information about registering for the examination.

## Code of Ethics

IHMM demands the highest moral integrity of those responsible for handling hazardous materials. The Code of Ethics requires every CHMP to perform in compliance with applicable laws and regulations and in the best interests of public health and safety and environmental protection.

*For application information  
and reference evaluation forms,  
visit [www.ihmm.org](http://www.ihmm.org), or  
call us at 301-984-8969.*